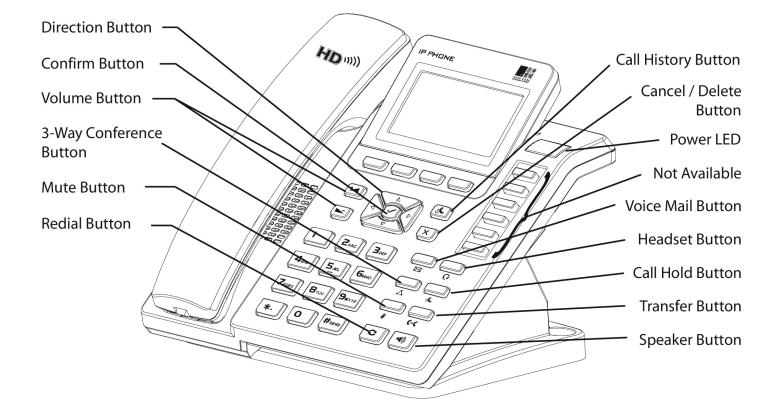
T65P SIP Phone Quick User Guide



Quick Guide

Phone Button



\sim	Direction Upward Button	\sim	Direction Downward Button
	Direction Leftward Button		Direction Rightward Button
	Confirm Button	×	Call History Button
	Volume Adjustment (Gain)	X	Cancel / Delete Button
	Volume Adjustment (Loss)		Call Hold Button
	3-Way Conference Button	((Transfer Button
*	Mute Button	••>	Speaker Button
0	Redial Button		Headset Button
	Voice Mail Button Light Up: New Voice Mail arrived	v	Light Up: Headset is turned on

Basic Call Features

Placing a Call

Using the handset:

1. Pick up the handset.

2. Enter the number, and then press the Send soft key.

Using the speakerphone:

1. With the handset on-hook, press 🔳.

2. Enter the number, and then press the Send soft key.

Using the headset:

1. With the headset connected, press \bigcap_{Ω} to activate the headset mode.

2. Enter the number, and then press the Send soft key.

Note: During a call, you can alternate between headset, hands-free speakerphone and handset modes by pressing the Headset key or the Speakerphone key or picking up the handset. Headset mode requires a headset connected.

Answering a Call

Using the handset:

Pick up the handset.

Using the speakerphone:

Press .

Using the headset:

 $\operatorname{Press}_{\Omega}$.

Note: You can ignore an incoming call by pressing the Reject soft key.

Ending a Call

Using the handset:

Hang up the handset or press the Cancel soft key.

Using the speakerphone:

Press or the Cancel soft key.

Using the headset:

Press the Cancel soft key.

Redial

- Press to enter the Dialed Calls list, press for to select the desired call, and then press or the Send soft key.
- Press twice when the phone is idle to call the last dialed number.

Call Mute and Un-mute

- Press to mute the microphone during a call.
- Press again to un-mute the call.

Call Hold and Resume

To place a call on hold:

Press (_____) or the Hold soft key during an active call.

To resume the call, do one of the following:

• If there is only a call on hold, press or the **Resume** soft key.

If there is more than one call on hold, press or the desired call, and then press or the Resume soft key.

Call Transfer

You can transfer a call in the following ways:

Blind Transfer

- 1. Press \bigcirc or the Tran soft key during an active call. The call is placed on hold.
- 2. Enter the number you want to transfer to.

3. Press \bigcirc or the Tran soft key.

Semi-Attended Transfer

- 1. Press \bigcirc or the Transoft key during an active call. The call is placed on hold.
- 2. Enter the number you want to transfer to, and then press #
- 3. Press or the Transoft key when you hear the ring-back tone.
- Attended Transfer
- 1. Press $\bigcirc_{\mathfrak{c}-\mathfrak{c}}$ or the $\boxed{\operatorname{Tran}}$ soft key during an active call. The call is placed on hold.
- 2. Enter the number you want to transfer to, and then press #
- 3. Press \bigcirc or the Transoft key when the second party answers.

Call Conference

- 1. Press \frown or the Conf soft key during an active call. The call is placed on hold.
- 2. Enter the number of the second party, and then press the Send soft key.
- 3. Press or the <u>Conf</u> soft key again when the second party answers. All parties are now joined in the conference.
- 4. Hang up the handset to disconnect all parties.

Note: You can split the conference call into two individual calls by pressing the Split soft key.

Voice Message

The Message Waiting Indicator on the idle screen indicates that you have new voice messages waiting. The Message key LED lights up.

To listen to voice mail messages:

1. Press or the Connect soft key.

2. Follow the voice prompts to listen to your voice messages.

Call History

1. Press \checkmark when the phone is idle, press \checkmark or \checkmark to scroll through the list.

- 2. Select an entry from the list, you can do the following:
- Press the Send soft key to place a call.
- Press the Delete soft key to delete the entry from the list.

If you press the Option soft key, you can also do the following:

- Select Detail to view detailed information about the entry.
- Select Delete All to delete all the entries from the list.

Volume Adjustment

- Press or cluring a call to adjust the receiver volume of the handset/speakerphone/ headset.
- Press or when the phone is idle to adjust the ringer volume.